

**1. Hirer's Information (For Payment)**

Date: \_\_\_\_\_

Bank Account Name: \_\_\_\_\_ IC/Passport No.: \_\_\_\_\_

Address : \_\_\_\_\_

Contact: (h) : \_\_\_\_\_ (hp) \_\_\_\_\_ (o) \_\_\_\_\_

Email : \_\_\_\_\_

Company : \_\_\_\_\_

Full description and percentage of merchandise to be displayed/on sales:

\_\_\_\_\_

How did you hear about us?

\_\_\_\_\_

**2. Official Use:**

Box Number: \_\_\_\_\_

a) Monthly charge of Otaku Box: \$ \_\_\_\_\_

b) Number of months (minimum 3 months): \_\_\_\_\_

c) **Total Charges (a) x (b):** \_\_\_\_\_

d) **Deposit of \$150 per box:** \_\_\_\_\_

**Total amount collected (c) + (d):** \_\_\_\_\_

Start Date: \_\_\_\_\_

End Date: \_\_\_\_\_ (verify 28 Days)

Payment method: \_\_\_\_\_

- ☐ Verify start date within 5 days from signing for first timers.
- ☐ Check customer's signature on T&C

**Terms and Conditions:**

- 1) Payment for the preceding month will be made to you on the 15<sup>th</sup> of each month.
- 2) The Otaku Boxes must be rented for a minimum of three months at a time.
- 3) Otaku House will withhold an amount of **12.5%** of the revenue collected on your products as consignment fee for our sales and cashiering services. (Consignment fees will maintain at 10% until end of April.)
- 4) A refundable deposit of \$150 will be levied on each box. This deposit will be refunded after the end of the license together with your last payment if the boxes are undamaged and the products are removed on time.
- 5) You are not allowed to damage our boxes in anyway. No stains or marks or scratches will be tolerated and your license will be terminated early and your deposit forfeited.
- 6) The license fee and deposit must be paid in full upon confirmation of an Otaku Box.
- 7) One month is defined as 4 calendar weeks.
- 8) We reserve the right to take reservations from other parties for the Otaku Box(es) you have paid for, four weeks before your license expires.
- 9) You will indemnify Otaku House against any lost, missing or stolen items. Otaku House will not be held liable for any loss, missing or stolen items.
- 10) We reserve the right to terminate your contract early without any reason by giving you a prorated refund off the license collected.
- 11) We reserve the right to change the orientation of the Otaku Boxes. (We will try to maintain the price differential relative to the original position of the Otaku Boxes under such situations.)
- 12) No illegal, counterfeit or undesirable items may be sold.
- 13) Otaku House reserves the right to choose, select, and reject your products to be placed in the Otaku Box.
- 14) Otaku House reserves the right to return your items, terminate your lease and withhold your deposit if we think that your items fall into the description in clause 11. It is your responsibility to verify with the management on whether your items are suitable for sale.
- 15) You are required to remove your products by the last day of your license. Failing which we will remove the items from the box and hold them for up to 7 days. The holding fee of your items is chargeable at \$15/day. If the items are not claimed after 7 days, they shall be disposed of without further reference to the licensee. The disposal charges are \$45 per incident.
- 16) You will indemnify Otaku House against any damages on your products, whether during or after your license period.
- 17) You are required to present your IC when you are restocking your items.
- 18) You are required to participate in our Buddy Card program, which may include giving small discounts to Otaku House members.
- 19) The stocking up of goods is **not allowed** during these periods:
  - Fridays, after 5pm.
  - Saturdays, eve of public holidays and public holidays from 1pm to 10pm.
  - Sundays 2:30pm to 8pm.
  - During very crowded periods.
- 20) If there are any disagreements in the interpretation of the terms of this contract, the management's decision is final.

I hereby apply to the Otaku Box as specified above.

I agree to be bound by the terms and conditions of the Otaku Box application form and all amendments made from time to time hereto.

I warrant that all the information stated in my application is true, correct and complete.

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Name and Signature of Applicant

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Date

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Sales Rep